

## DRIVER'S INSTRUCTIONS

You have just signed the rental agreement and would like to start driving one of our rental vehicles.

To assist you in the best way possible, we have highlighted a number of important points.

### Documents that can be found in the car:

- ✓ Copy of the registration card;
- ✓ Insurance certificate;
- ✓ Accident form;
- ✓ Driver's manual;
- ✓ Owner's manual and service schedule.

There could be a situation when the car breaks down. Below we have explained what you should do in case of vehicle breakdown.

### Vehicle breakdown

In case of a breakdown, you can contact our mobility service.

**+31 (0)20 - 592 91 54**

In most cases our mobility service can help you get back on the road again in no time. If not, we will always provide a solution to keep you going.

### Damage or accidents

If the car is involved in an accident or there are any suspicious circumstances concerning the car, you should always inform the police. In case of damage to the car, Blankert Shortlease B.V. should be informed within 24 hours of the accident. In case of an accident or damage to the car, you will need to fill in an accident form (which you have with your documents) and this has to be sent to us, even in case of slight damage to the car. If it is not possible to drive the car because of the damage please inform us. We will find a solution as quickly as possible.

### Theft/suspicious circumstances

In case of theft or suspicious circumstance, you should file a police report as soon as possible. A copy of the police report, an accident form and the original keys should be sent to us as soon as possible after the event. Blankert Shortlease B.V. should be informed by calling the following number:

**+31 (0)38 - 7200 880.**

### Going abroad

Please check if the insurance certificate has been placed in the glove compartment.

### Maintenance and/or repairs

If any maintenance or repairs are required, whilst the vehicle is in your possession, Blankert Shortlease first needs to be contacted so that they give their permission for the repairs to be carried out. We will direct you to our service partner.

### (Speeding) tickets

Fines and speeding tickets that Blankert Shortlease receives will be charged to the lessee.

### Official intake

After the end of the contract, the vehicle can be returned to Blankert Shortlease in Zwolle or we can arrange transport from your location in the Netherlands. When the car has arrived at Blankert Shortlease the odometer reading will be registered. The official intake will take place at our office in Zwolle. The lessee is responsible for the car until the intake has taken place at the office from Blankert Shortlease in Zwolle.

For any further questions, do not hesitate to contact us.

**Blankert Shortlease B.V.**

**Marsweg 3b**

**8013 PD ZWOLLE**

**+31 (0)38 – 7200 880**

[info@blankert.nl](mailto:info@blankert.nl)

**We hope you enjoy your car and drive safely!**

On returning the vehicle, you should also hand in the key label if you have taken this off during the rental period.

**SMOKING IN THE CAR IS NOT PERMITTED!**